

General Regulations of the Technical University of Applied Sciences Wildau (TH Wildau)

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This English-language translation is provided for information purposes only. The original German version, last amended in April 2019, is binding.

On the basis of Section 23 Subsection 2 Sentence 1 and Section 64 Subsection 2 in conjunction with Section 9 Subsection 1 to Subsection 5 of the Brandenburg Higher Education Act of 28.04.2014 (GVBl. I/14, No.18) **p.**, Beschl.BVerfG GVBl.I/18 [No. 18]) in the version of 23.09.2020 (GVBl. I/20, no. 26) and the University Examination Ordinance of 04.03.2015 (GVBl. II/15, no. 12) in the version of 07.07.2020 (GVBl. II/20, no. 58) as well as Section 10 Subsection 1 of the Basic Regulations of Technische Hochschule Wildau of 21.08.2019 (Official Notices No. 45/2019) in the version of 07.04.2020 (Official Notices No. 03/2020), the Senate of Technische Hochschule Wildau adopted the following 3rd Amendment Statute to the Framework Regulations of Technische Hochschule Wildau of 04.06.2016 (Official Notices no. 06/2016), last amended on 04.07.2019 (Official Notices no. 42/2019), in consultation with the faculties on 22.03.2021. The amendment of the statute was approved by the Ministry of Science, Research and Culture on 09.02.2021 and to the President of TH Wildau in a letter dated 26.03.2021.

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§ 1 Scope and Objectives

(1) These general regulations apply to the studies and examinations in all bachelor's and master's degree programmes at the Technical University of Applied Sciences Wildau. In justified individual cases, deviating regulations may be made for master's study courses providing further education and study courses in cooperation with other universities, companies and authorities of the state of Brandenburg and other federal states, which must be approved by the Ministry of Science, Research and Culture.

(2) In addition, subject-specific study and examination regulations shall apply to each degree programme. In the event of deviations between the general regulations and subject-specific study and examination regulations, the provisions of the general regulations shall take precedence over those of the subject-specific regulations.

(3) The qualification objectives of the degree programme and the professional fields of application after the degree programme must be described in the respective subject-specific study and examination regulations. The qualification goals must correspond to the desired academic training goal and degree level and relate primarily to the areas:

1. academic aptitude,
2. professional qualification,
3. capability for civic participation and
4. personal development.

(4) The modules of the degree programme are designed to train the subject-specific, interdisciplinary, methodological, social and personal competences required to achieve the qualification objectives.

§ 2 Structure of the Study Programmes

(1) The degree programmes have a modular structure. Modules are self-contained examinable units that comprise the subject areas thematically and chronologically. As a rule, a module comprises the contents of a single semester or an academic year. In particularly justified cases, a module can also extend over more than two semesters.

(2) The scope of studies is measured in terms of credit points (CP). The credit point system is a formal mechanism for structuring and calculating the study load of a module and the entire study programme from the student's perspective. One CP corresponds to a student workload of 25 to 30 hours. The credit point system corresponds to the ECTS (European Credit Transfer System). Modules should have a scope of at least five credit points. In justified cases, modules can also have a smaller scope, provided that the average examination load in the semester does not increase as a result.

(3) The modules are to be listed with their module designation, study semester, semester hours per week or attendance hours, forms of teaching and learning, type of examination and the credit points to be awarded in the respective subject-specific study and examination regulations in the form of a study plan.

(4) For a better overview of the study programme, the modules shall be summarised in a module handbook. The description of a module must contain at least:

1. module designation,
2. module supervisor(s),
3. contents and qualification goals of the module,
4. module type (compulsory or compulsory elective module),

5. forms of teaching (including contact time in semester hours per week or attendance hours),
6. prerequisites for the award of credit points,
7. form and type of examination,
8. workload for the module (measured in credit points) and
9. language of instruction.

The binding nature of the module descriptions is defined in the respective programme-specific study and examination regulations.

(5) For the first professional degree (bachelor's), which ends with the bachelor's degree being awarded, a minimum of 180 and a maximum of 240 credit points must be attained.

(6) For the further professionally qualifying degree (master's), the higher education institution shall award the master's degree, taking into account the previous degree, so that it amounts to a total of 300 credit points.

§ 3 Admission and Admission Requirements

(1) For the admission requirements for the bachelor's and master's degree programmes, Section 9 BbgHG shall apply.

(2) If aptitude and qualification requirements in addition to the first higher education degree qualifying for a profession are required for master's programmes in accordance with Section 9 Subsection 5 Sentence 2 BbgHG, this shall be regulated in the subject-specific regulations for admission. A regulation is only permissible if the additional aptitude and qualification requirements are demonstrably necessary due to the special subject-specific requirements of the respective master's degree programme and the authorisation basis from Section 9 Subsection 5 Sentence 2 BbgHG of 28 April 2014 is cited with the corresponding reference in the programme-specific regulations.

(3) In the following cases, the regulation of additional aptitude and qualification requirements according to Section 9 Subsection 5 Sentence 2 BbgHG is possible in principle:

1. Regulation of the number of credit points of the first professionally qualifying bachelor's degree required in accordance with Section 4 Subsection 7 Sentence 2 of the Higher Education Examination Ordinance for students with bachelor's degrees or the required standard period of study for students with another first professionally qualifying higher education degree.

2. Requirement of language skills if the respective degree programme is offered exclusively or partially in a language other than German or if a significant proportion of the academic literature is typically offered in the respective foreign language.

(4) Content-related and subject-specific requirements for the first higher education degree must be demonstrably necessary for admission to a master's degree programme. They must be specifically stated in the degree programme-specific regulations for admission. In particular, the following formulations are not sufficiently specific:

1. in a subject essential for the master's degree programme,
2. in a subject relevant to the master's degree programme,
3. with a meaningful connection to the master's programme,
4. first professional qualification in a natural sciences subject.

The requirement that the subject orientation of the first higher education degree required for the master's study programme be sufficiently determinable can be fulfilled by linking the

formulations mentioned in numbers 1 to 4 with an exemplary enumeration of first professional qualifications in various subject areas which qualify the applicant to be admitted to the programme.

(5) In particular, requiring the following additional proof of aptitude and qualifications shall be inadmissible for admission to master's degree programmes:

1. the applicant's letter of motivation,
2. letters of reference or recommendation.

(6) Admission to degree programmes with restricted admission is granted in accordance with the BbgHZG and the Higher Education Admission Ordinance (HZV). Within the framework of the university selection procedure according to Section 6 Subsection 2 BbgHZG (bachelor's) and Section 7 Subsection 2 BbgHZG (master's), places are allocated according to the degree of qualification. In the case of the bachelor's degree, the degree of qualification is determined by the average grade of the higher education entrance qualification (Section 6 Subsection 2 Sentence 1 no. 1, and Section 10 Subsection 1 BbgHZG); in the case of the master's degree, according to the final grade of the first university degree or, in the cases of Section 9 Subsection 6 BbgHG, according to the provisional average grade (Section 7 Subsection 2 Sentence 1 No. 1, and Section 10 Subsection 2 BbgHZG). Ranking lists are drawn up according to grades. In the event of equal rankings, the decision shall be made by lot. As of 1 January 2017, according to Section 6 Subsection 2 Sentence 3 and 7, and Section 2 Sentence 4 BbgHZG, all bachelor's and master's degree programmes with restricted admission must also be based on another selection criterion listed in the BbgHZG. The grades attained in the bachelor's degree remain, however, the deciding factor for admission.

(7) Students in exchange programmes of the TH Wildau who take only English-language subject courses do not have to have German language skills, but appropriate English language skills. Standards are regulated by the study programme-specific study and examination regulations as well as the cooperation agreements between the universities. In case of doubt, of the Head of the Language Centre of the TH Wildau will determine the English language qualification required.

§ 4 Student Advisory Service

(1) The General Student Advisory Service of TH Wildau provides information on degree programmes and fields of study as well as the qualifications attained. It explains admission requirements, admission restrictions, study conditions and requirements. Students' personal study interests, the compatibility of studies and family, the concerns of students with children, students with a disability and students with a care obligation as well as the compatibility of studies and career shall be given special consideration in the advising process and in the course of studies.

(2) For each degree programme, the dean shall appoint a member of the full-time academic staff of the faculty as programme spokesperson and at the same time as "student advisor." This person supports and motivates students by providing them with subject-specific advice during their studies. They provide information about the course of study, options and learning methods of the chosen course of study, and provides support in the event of problems and difficulties arising during the course of study.

(3) If the students have not successfully passed an examination required according to the standard study plan in the study programme-specific regulations within a period of a further four semesters, they are obliged to take part in a subject consultation session in accordance with Section 20 Subsection 3 BbgHG. They will be invited to this consultation session by the university. This subject consultation is carried out by the programme director. If this person is not a professor, they must call in a professor for this consultation.

(4) The result of the subject consultation is a study plan. It shall be recorded in writing and signed by the student as well as the programme director and the professor consulted, if applicable, and attached to the student's file. A copy is given to the student.

(5) For each degree programme, the dean shall appoint one member of the full-time academic staff of the department as "year mentor" for each year group. This person is a mentor in the sense of the BbgHG in its current version.

§ 5 Part-Time Study

(1) Every full-time degree programme at TH Wildau can be studied part-time unless otherwise regulated in the specific study and examination regulations in justified exceptions. The faculties develop a corresponding study plan for each degree programme. The study plan is part of the Study and Examination Regulations. The degree as well as the type and scope of the examinations do not differ from full-time studies.

(2) Part-time students have the same status within the university as full-time students. Re-registration and the rates of fees (semester fees, etc.) are not affected by part-time study.

(3) Switching from part-time studies to the corresponding full-time study programme is possible one time and upon application.

(4) Switching from part-time study to full-time study or from full-time study to part-time study cannot be applied for retroactively. Permissible changeover points are specified in the degree programme-specific study and examination regulations.

(5) The standard period of study of the part-time study (SPT) is extended by a factor k compared to the standard period of study of the corresponding full-time study (SFT), whereby a maximum of doubling of the standard period of study of the corresponding full-time study can be granted ($SPT=kSFT$ with $1.5 \leq k \leq 2$). The individual study duration, consisting of the number of semesters studied part-time and the number of semesters studied full-time, is certified.

(6) A double degree programme cannot be completed by part-time students.

(7) For part-time students, the same examination procedures as for full-time students shall apply.

§ 6 Special Study Plan

(1) Students may apply for an individual study plan (special study plan) if there are important reasons for doing so and if they can provide evidence of these reasons. In doing so, it must also be explained and demonstrated that part-time study as defined in § 5 is not a reasonable or appropriate solution to the issues in question. Important reasons are, in particular, pregnancy, childcare, care of family members in need of assistance, health impairment (disability, illness) and competitive sport. The written application with the documents according to Subsection 2 must be submitted to the Examinations Board by the end of the teaching period of the previous semester, in the case of applications from first-year students by the beginning of the teaching period. The Examinations Board of the department may grant exceptions to this deadline.

(2) The application according to Subsection 1 shall be preceded by a study consultation with the programme director. The result shall be recorded in writing as a special study plan; it shall contain all details deviating from the standard study plan, including the extension beyond the corresponding standard period of study.

(3) The Examinations Board shall make a final decision on the application and the special study plan at its due discretion.

(4) A special study plan does not constitute a legal claim to the provision of a separate study or examination schedule. The degree as well as the type and scope of examinations do not differ from full-time studies.

(5) Students pursuing a special study plan have the same status within the university as full-time students. Re-registration and the rates of fees (semester fees, etc.) are not affected by a special study plan.

§ 7 Forms of Teaching and Learning

(1) Teaching and learning forms offered at TH Wildau are:

1. lectures,
2. practical classes,
3. laboratory work
4. projects and
5. seminars.

(2) Internship periods carried out outside the TH Wildau can also be part of a degree programme at TH Wildau. The corresponding internships are supervised by the TH Wildau. The academic performance achieved in these internships is evaluated by an authorised examiner of the TH Wildau on the basis of an internship report.

§ 8 Forms and Types of Examinations

(1) Examinations shall take place in one of the following forms:

1. oral,
2. in writing through written examinations and other written work; a written examination may also be taken in electronic form,
3. as project work,
4. as laboratory tests and
5. through other controlled activities that can be assessed according to the same standards. The completion of a practical phase can also be treated as an examination.

Each form of examination may be supplemented with another.

(2) Written examinations shall take place under supervision and their progress shall be recorded. Oral examinations shall be taken by an examiner in the presence of a second examiner. The subject and the main results of oral examinations shall be recorded. Only persons who have been awarded at least the corresponding degree to be obtained with the degree programme or a comparable university degree, a comparable state examination in a comparable degree programme may be appointed as second examiners.

(3) Each module examination takes place in one of the following three types of examination:

1. Examination during the Examination Period (EEP): examination on a fixed date within the examination period (the period two weeks after the teaching period of the corresponding

semester and the period two weeks before the start of the teaching period of the following semester),

2. Examination during the Teaching Period (ETP): examination not held during the examination period (this examination can consist of several partial examinations),

3. Combined Examination during the Teaching and Examination period (CTE): consists of a partial examination before the examination period (in the teaching period of the semester) as part of the course of study and a partial examination within the examination period (period of two weeks after the teaching period of the corresponding semester).

(4) Multimedia-based examinations are permissible.

(5) Repeat examinations within a matriculation year shall be conducted in the same form as the initial examination. The examination scheme (Section 20 Subsection 7) of the examiner in charge is to be applied. The responsible Examinations Board decides on exceptions upon application.

(6) Insofar as the specific nature of the subject requires it, the relevant lecturer may demand that the examination or a partial examination be taken in a language stipulated in the module description.

(7) The duration of examinations is based on the scope of the subject matter. Written examinations shall have a minimum duration of 90 minutes and a maximum duration of 240 minutes. Oral examinations shall have a minimum duration of 15 minutes and a maximum duration of 60 minutes.

(8) A justified deviation from the examination form specified in the examination scheme (§ 20 Subsection 7) must be approved by the Examinations Board.

§ 8a Examinations under Supervision as Distance Examinations

"(1) Distance examinations are supervised examinations in which the examination is not carried out in premises provided by TH Wildau for this purpose, in contrast to a supervised attendance examination. In addition, as an alternative to an on-site examination, supervised examinations may be conducted as distance examinations using electronic means of communication for the transmission of files and/or images and/or sound.

(2) If software systems which process personal data are used for the examinations or the execution of courses, only such systems are permitted which are provided by the university or are released for use by the data protection commission on the basis of a data protection standard which is at least equivalent.

(3) The prerequisite for conducting a distance examination is that the examination

- is suitable for this purpose, and

- can be conducted without the obligation to be present in person in a specified examination room and

- can be conducted in compliance with the principles of equal opportunities.

The provision of a distance examination must be determined in a reasonable period of time before the examination and made known to the students and the Examinations Board.

(4) The student shall decide in advance in the respective semester whether they wish to take the examination offered in the same semester on-site or as a distance examination. The right to choose also remains valid in case the examination is repeated. The student is given the opportunity to take a trial distance examination provided by the university before choosing. The trial distance examination serves to check the technical functionality and usability of the examination environment. In particular, the trial distance examination may deviate from the

actual examination with regard to the examination content, the questions used or the scope of time.

(5) Furthermore, before the start of the distance examination, the examination candidates must explicitly consent to the additional data processing associated with the distance examination within the sense of the GDPR (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data, on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 119, 4.5.2016, p. 1; L 314, 22.11.2016, p. 72; L 127, 23.5.2018, p. 2).

(6) Also in the case of a distance examination, all data of the examination must be clearly and permanently assigned to the candidates. Access to the examination file must be guaranteed. The examination questions, marking scheme, results, transcript and, if applicable, sample solution must be archived in accordance with the statutory provisions.

(7) In the case of distance examinations, examination candidates shall certify in writing or electronically that they have produced their examination performance independently and have not used any sources and aids other than those specified.

§ 8b Alternative Participation in On-Site or Distance Examination Date

(1) When taking the on-site examination, students who have registered for the on-site examination shall have priority in terms of places. Students who have not made a choice or have chosen the distance examination option may only take part in the on-site examination date insofar as places are available. Emergencies requiring a change from distance to an on-site examination must be notified to the examiner as early as possible.

If the student cannot be allocated a place in the on-site examination date due to lack of capacity, the examination attempt will not be credited. This must be recorded on site by the examiner or the supervisor in the examination record with the signature of the student.

(2) All students have the right to participate in the distance examination date, even if they have registered in advance for the on-site examination date or have not made any choice. In the event of a student changing choice to the distance examination date, this must be demonstrably notified to the examiner at least five calendar days before the examination.

If a student has taken part in both the on-site and the alternatively offered distance examination date in the same semester, the examination shall be counted as one instance of cheating in accordance with § 23.

§ 8c Distance Supervision and Installations

(1) In order to prevent cheating, the distance examination must be conducted during the entire examination period under the remote supervision (video supervision) of a technically competent person (supervisor) and, if necessary, by additional supervisory staff of the higher education institution. A system used via monitoring app, for example via a smartphone, can also be used for this supervision. It must also be noted in the examination record that the examination took place as a distance examination.

In the case of oral distance examinations, distance supervision shall be carried out in accordance with the provisions of these regulations on the presence of examiners and assessors.

(2) When conducting supervised examinations and oral examinations as distance examinations, the identity of the examination candidates must be established by means of photo identification before the examination begins and the examination candidates are

obliged to activate the camera and microphone function of the communication equipment used for the examination. The signature of the examiners on the examination record of the oral examination shall be obtained by pdf file sent by e-mail or by fax.

(3) With regard to video supervision, there shall be no room monitoring beyond that provided for in § 8c Subsection 1. Video surveillance shall be set up in such a way that the protection of personality and the privacy of the persons concerned are not restricted more than necessary for the justified purposes of surveillance. Automated evaluation of image or audio data of the video surveillance as well as a recording of the examination are inadmissible. In the event of a suspicion of attempted cheating established by the distance supervisor, photos of the examination situation may be stored for evidentiary purposes only, a copy of which is to be sent to the student by the Examinations Board. If the Examinations Board reaches the conclusion that no attempt at cheating has been made, the photos are to be destroyed or deleted immediately and the student informed accordingly.

(4) In the case of distance examinations, learning management systems, examination platforms, video conferencing systems and any other technical aid shall be used in such a way that any necessary installations on the students' electronic communication equipment are only carried out under the following conditions:

- the functionality of the electronic communication device is not restricted outside the examination and during the examination only to the extent necessary to ensure authentication and to prevent cheating,
- the information security of the electronic communication facility is not impaired at any time,
- the confidentiality of the information on the electronic communication device is not compromised at any time, and
- complete uninstallation is possible after the distance examination.

§ 8d Faults in the Technical Feasibility of Distance Examinations

(1) If the transmission of the examination task, the processing of the examination task, the transmission of the examination performance or the video supervision is technically not feasible at the time of the examination in a distance examination, the examination shall be terminated at the respective stage and the event shall be recorded in the examination record. The examination performance shall not be assessed and the examination attempt shall be deemed not to have been taken. This does not apply if it can be proven that the respective student is responsible for the malfunction.

In the case of a distance examination, irrespective of the type of examination, the student must immediately (during the examination) inform the examination supervisor or the office responsible for this examination of the important reason asserted for withdrawal which occurred during the examination. The notification is to be noted in the examination record and, if applicable, attached to it.

Subsequently, the student must also immediately (within three working days) notify the Examinations Board of the respective faculty in writing of the important reason asserted for missing or withdrawing from the examination and substantiate this. With regard to the decision of the Examinations Board, the provisions of § 22, Subsection 2, Sentences 2 to 4 shall apply.

(2) In the case of an oral distance examination, the person to be examined may see all examiners at any time and vice versa. If the image or sound transmission is temporarily disrupted during an oral distance examination, the examination shall be continued after the disruption has been remedied. If the technical malfunction persists so that the oral examination cannot be continued properly, the examination will be repeated at a later date.

The new examination date should be scheduled promptly. The examiner in charge is responsible for this.

If the technical malfunction occurs after a substantial part of the examination has already been completed, the examination may be continued and completed by telephone without the use of a video conferencing system. This circumstance shall be noted in the examination record.

(3) Technical malfunctions during the examination shall be recorded, stating the type, extent and duration of the malfunction.

§ 8e Trial Period for Distance Examinations

The provision of distance examinations shall be tested for four semesters from the 2020/2021 winter semester. The experience of examiners and examinees in providing examination services in a distance examination shall be evaluated together with the Ministry of Science, Research and Culture after the winter semester 2021/2022 and a decision shall then be taken as to whether and under what conditions the provision of examination services as distance examinations can be offered by the institutions of higher education on a permanent basis.

§ 9 Assessment of Examinations and Formation of Grades

(1) The grades for the examinations shall be determined in a differentiated manner by the examiner. The assessments are to be made as follows:

% share A of maximum performance	Grade	Evaluation	Definition
95 < A ≤ 100	1.0	very good	EXCELLENT - excellent performance and only a few insignificant errors
90 < A ≤ 95	1.3	very good	VERY GOOD - above average performance, but some mistakes
85 < A ≤ 90	1.7	Good	GOOD - overall good and solid work, but with some basic flaws
80 < A ≤ 85	2.0	Good	
75 < A ≤ 80	2.3	Good	
70 < A ≤ 75	2.7	Satisfactory	SATISFACTORY - mediocre, but with clear deficiencies
65 < A ≤ 70	3.0	Satisfactory	
60 < A ≤ 65	3.3	Satisfactory	
55 < A ≤ 60	3.7	Sufficient	SUFFICIENT - the performance shown meets the minimum requirements
50 ≤ A ≤ 55	4.0	Sufficient	
0 ≤ A < 50	5.0	Insufficient	NOT Sufficient - improvements are required before the performance can be recognised

(2) Module examinations lead to module grades, in the case of practical modules to a grade “pass / fail.” If a module examination consists of several examination results, the examiner determines in their examination scheme (Section 20 Subsection 7) how the module grade (according to Subsection 1) is calculated from the results of these examination results. Module descriptions may stipulate the passing of all or a minimum number of several examinations.

(2a) In the examination scheme (Section 20 Subsection 7), the awarding of bonus points may be provided for by additional subject-related examinations which the examiner sets for the students as a voluntary task. The bonus points can only be acquired and credited in a semester in which the course is offered. For modules that run over several semesters, the credit period is the period over which the module is scheduled in the curriculum. Bonus points can account for a maximum of 20% of the assessment points leading to the module grade (according to Subsection 1). Without bonus points, at least 50% of the assessment points leading to the module grade must be achieved in order to pass the module examination. Even with bonus points, no more than 100 % of the assessment points can be achieved. Even without bonus points, 100 % of the assessment points must be attainable. The module grade is determined according to Subsection 1.

(3) When forming grades that are composed of partial grades, only the first decimal place behind the decimal point shall be taken into account; all other places shall be deleted without rounding. If the formation of the module grade results in a grade value not shown in Subsection 1, rounding shall take place by awarding the nearest grade according to Subsection 1 as the module grade. If the formation of the module grade results in a numerical value that lies exactly between two grade levels of Subsection 1, the better grade shall be awarded.

(4) The module grades should be submitted to the Student Affairs Office no later than four weeks after the examination date, unless otherwise stipulated in these regulations. Exceptions are only permissible in the case of unforeseen hindrances or incapacity due to illness. The dean must be informed of this immediately. The examination results shall be announced on an individual basis in the campus management system.

(5) A weighted average (M) is calculated as the overall grade from all differentiated module grades of the degree programme and the grade of the final thesis and, if applicable, the grade of an oral final examination (see Section 26 Subsection 1); the weighting is carried out via the credit points (CP): $M = \sum (\text{grade} \times \text{CP}) / \sum \text{CP}$.

This results in the following: Overall grade	Overall grade (in writing)
$1.0 \leq \text{grade} < 1.3$	With distinction
$1.3 \leq \text{grade} < 1.6$	Very good
$1.6 \leq \text{grade} < 2.6$	Good
$2.6 \leq \text{grade} < 3.6$	Satisfactory
$3.6 \leq \text{grade} \leq 4.0$	Sufficient
$4.0 < \text{grade}$	Fail

(6) In the case of supplementing the German grading scale by awarding ECTS grades (relative grades), the assessment shall be made according to the ECTS Guidelines of the European Commission.

§ 10 Recognition of Academic Achievements

(1) Upon application by the student, periods of study and academic achievements shall be recognised on the basis of Section 24 BbgHG in accordance with the following principles. Applications for recognition of study achievements are to be submitted to the responsible Examinations Board in the current semester in which the module to be recognised is taught according to the study plan, up to six weeks after the start of the semester.

(2) Recognition of achievements in a previous degree programme in the case of a change of higher education institution or degree programme shall be granted provided that the achievements do not differ substantially.

A substantial difference shall be deemed to exist in particular if, in the case of recognition of the performance, the success of the studies is jeopardised because the previous performance for which recognition is sought does not contain a competence required for said success.

. The essential criterion for recognition is the requirements as well as the qualification goals of the subsequent study programme. The applicant shall provide the necessary information on the achievement for which recognition is sought. The burden of proof that an achievement does not fulfil the requirement for recognition lies with the higher education institution.

(3) If academic achievements are recognised, the grades shall be accepted and included in the calculation of the overall grade. The origin of external evaluations shall not be noted on the transcript.

§ 11 Higher Semester Entry Examination

(1) Students who have acquired knowledge and skills that justify entry to a higher semester may take a special university examination (higher semester entry examination) in accordance with Section 24 Subsection 1 BbgHG.

(2) The provisions of these General Regulations shall be applied mutatis mutandis to the higher semester entry examination. In cases of doubt, the Examinations Board for the degree programme concerned shall decide.

§ 12 Admission to the Higher Semester Entry Examination

(1) The application for admission to the higher semester entry examination must be submitted in writing to the Student Affairs Office by 15 January for the following winter semester or by 15 July for the following summer semester. The semester in which the applicant is to be placed must be specified.

(2) The application shall be accompanied by:

1. A curriculum vitae with details and, if available, proof of how the knowledge and skills required for the higher semester entry examination were acquired or can be acquired by the time of the higher semester entry examination,

2. an admission authorisation, provided that the applicant is not yet enrolled at TH Wildau,

3. a declaration as to whether and for which degree programme an application for admission to a higher semester entry examination has already been submitted to a higher education institution in the past, and

4. a statement as to whether and with what success a degree programme has already been commenced in the intended degree programme.

(3) The Examinations Board decides on admission to the higher semester entry examination. Regulations on the allocation of study places remain unaffected.

(4) The Student Affairs Office shall issue the applicant with written information on the admission decision. A positive decision does not entitle the applicant to a place on the degree programme. Reasons must be given in the case of a negative decision and instructions on how to appeal must also be provided.

§ 13 Dates of Consultation and Higher Semester Entry Examination

With the notification of admission to the higher semester entry examination, the candidate is requested to arrange a counselling interview with the Examinations Board setting a specific date, in which they are comprehensively informed about the individual examination areas, the requirements and the procedure of the examinations, and to arrange an examination date. The entitlement to an examination ends upon expiry of the specific date.

§14 Contents, Scope and Forms of the Higher Semester Entry Examination

(1) In the higher semester entry examination, evidence must be provided that the candidate has acquired the required competences to be placed in the semester applied for.

(2) The number of examinations, the examination areas, the examiners and the examination dates shall be determined by the Examinations Board, taking into account the relevant information provided by the candidate.

§ 15 Assessment of the Higher Semester Entry Examination

(1) The higher semester entry examination is passed if all examinations according to Section 14 Subsection 2 have been successfully completed. Grades are not awarded, but only "pass / fail."

(2) A higher semester entry examination cannot be repeated.

§ 16 Certificate of the Higher Semester Entry Examination

(1) The applicant will be informed in writing by the Examinations Board about the result of the higher semester entry examination.

(2) Upon passing the examination, the applicant receives a certificate containing the following information:

1. the notification that the higher semester entry examination has been passed and
2. the degree programme and the semester in which the applicant can be registered upon successful enrolment, and information on the effective duration of the classification pursuant to Section 17.

§ 17 Admissions Classification

On the basis of the passed higher semester entry examination, the applicant is entitled to take up studies in a semester corresponding to the result of the higher semester entry examination, insofar as this does not conflict with regulations on the allocation of study places. The placement expires if the applicant is not enrolled within two years after passing the higher semester entry examination. In exceptional cases, this period may be extended by the Examinations Board.

§ 18 Crediting of Knowledge Acquired Outside Higher Education

(1) Knowledge and skills acquired outside higher education shall be credited up to 50 per cent towards a higher education course of study if they are equivalent in content and level to the part of the course of study which is to be replaced.

(2) Applications for the crediting of relevant knowledge to study modules must be submitted to the responsible Examinations Board within six weeks of the start of the current semester.

(3) If knowledge acquired outside higher education is credited, the grades shall be adopted and included in the calculation of the overall grade. If a study module corresponds to several examinations of the initial and continuing education, the grade shall be calculated from the average. If no grade can be taken from the initial and continuing education (e.g. "pass") or in special cases of professional experience, the performance with the grade sufficient (4.0) shall be credited to the module.

(4) If the person responsible for the module rejects the application, no credit will be awarded. The origin of external evaluations is not noted on the certificate.

§ 19 Compensation for Disadvantages and Hardship Cases

If a student is unable to sit examinations in whole or in part in the scheduled time and form due to a prolonged illness, the student may, upon application, be permitted by the Examinations Board to take the examinations within an extended processing time or in another equivalent form. A medical certificate may be required for this purpose. Alternatively, other equally serious reasons, e.g. of a social nature such as the care and supervision of a sick child or the urgent necessary care of a first-degree relative, may be recognised.

§ 20 Examination Procedure and Minimum Quorum of Passed Examinations

(1) Only students who are registered for the respective degree programme at Technical University of Applied Sciences Wildau may take examinations, unless the subject-specific part

of the study and examination regulations of the degree programme provides for deviating regulations.

(2) On the basis of their enrolment / re-registration at the university, students are registered for all module examinations provided for in the curriculum of the Study and Examination Regulations (SER) of their degree programme in the semester they have reached.

(3) The examiner responsible is the person named as lecturer in the timetable. This may not be changed except in special circumstances.

(4) Students can deregister from module examinations in the campus management system. After deregistration from a module examination, the student may not take part in it. An examination that has nevertheless been taken will not be recognised.

(5) A notification of hindrance to taking examinations according to Section 22 is invalid after deregistration from an examination. With the deregistration from the examination, a registration for the repeat examination date takes place.

(6) Four semesters after the examination date stipulated in the specific study and examination regulations, the respective module examination must have been completed. If the student has not met this deadline or has not passed the examination participation in four consecutive semesters, they shall be exmatriculated if they have not fulfilled the obligation to participate in a study counselling session (Section 4, Subsection 2, Sentence 2) or have refused to conclude a study progress agreement (Section 4, Subsection 3) or have not satisfactorily fulfilled the requirements stipulated in a study progress agreement by the set date. This does not apply if the student concerned was not informed of these consequences with the invitation to the study counselling or when concluding the study progress agreement.

Periods of leave of absence are not included in determining the time limit.

(7) In the first two weeks of the module, the respective lecturer provides information about the examination scheme on the basis of the respective module description. The examination scheme includes information on the type of examination according to the curriculum, the form of examination, the scope and time or period of the examination as well as the permitted aids, weighting and assessment of (partial) examinations and, in the case of several partial examinations, how to deal with failed partial examinations. The examination scheme is published simultaneously in the course room of the module on the learning platform of the TH Wildau.

§20a Examination during the Examination Period (EEP)

(1) Examination dates belonging to a module examination of the type EEP shall be published in the campus management system at least two weeks before the date. In this case, a deregistration from the examination in the campus management system by the student is possible up to seven calendar days before the examination date.

(2) The first repeat examination date of a module examination of the type EEP falls in the two weeks before the start of the teaching period of the following semester ("repeat period"), unless, according to the respective SER, participation in the repeat examination cannot take place due to practical training periods of the respective degree programme. In this case, the repeat of all participating students is also possible after the repeat examination period. Further details are regulated by the respective SER

The further repeat dates coincide with the examination or repeat examination dates of the subsequent matriculation. The Examinations Board decides on exceptions.

§20b Examination During the Teaching Period (ETP)

- (1) Withdrawal from a module examination of the type ETP can only take place within the first three weeks of the corresponding semester or matriculation. Deviations in the case of Section 20b Subsection 7 are regulated by the respective SER.
- (2) In the case of several partial examinations, the deregistration includes all partial examinations of the module in the corresponding semester or matriculation.
- (3) The repeat examination of a module examination of the type ETP takes place in the following semester. It can take place in the following semester provided that the module in the curriculum covers a period of only one semester and a comparable examination situation exists. The decision on the time/period is made by the dean in consultation with the responsible examiner and must be announced at the latest at the beginning of the course; it is recorded in the examination schedule (Section 20 Subsection 7).
- (4) The repeat examination for a module examination of the type ETP offered in the following semester may take place no earlier than three weeks after the start of lectures. The repeat examination for a module examination of the type ETP, which are offered in the following semester, are to be carried out with the examinations of the regular semester.
- (5) A module examination of the type ETP, the repeat examination of which is offered in the following semester, must be organised by the lecturer in such a way that it has been assessed by the last day of the semester and the grade has been entered in the campus management system.
- (6) The module examination of the type ETP must be organised by the lecturer in such a way that it has been assessed four weeks after the end of the lecture period and the grade has been entered in the campus management system. The repeat examination is offered in the following semester.
- (7) The supplementary examination may exceptionally take place in the same semester. This only applies in bachelor's degree programmes if this enables immediately subsequent admission to a consecutive master's degree programme. The repeat examinations for a module examination of the type ETP offered in the same semester may only take place until the end of the lecture period. Further details are regulated by the respective SER.
- (8) The respective examination scheme pursuant to § 20 par. 7 regulates the specificities of the examination.
- (9) If a student is unable to take one or more partial examinations of a module examination of the type ETP due to an important reason over which they have no control, they must notify the lecturer immediately. In this case, the regulations of the examination scheme according to Section 20 Subsection 7 apply. The Examinations Board decides on exceptions.

§ 20c Combined Examination during the Teaching and Examination Period (CTE)

- (1) A deregistration from a module examination of the type CTE by the students can only be made within the first three weeks of lectures of the corresponding semester or the corresponding matriculation.
- (2) Deregistration includes all partial examinations of the module in the corresponding semester or matriculation.
- (3) The repeat examination of a module examination of the type CTE takes place in the following semester. It can take place in the following semester, provided that the module in

the curriculum covers a period of only one semester and a comparable examination situation exists. The decision on the time/period is made by the dean in consultation with the responsible examiner and must be announced at the latest at the beginning of the course; it is recorded in the examination schedule (Section 20 Subsection 7).

(4) The repeat examinations for a module examination of the type CTE, which are offered in the following semester, may take place at the earliest three weeks after the start of the teaching period. The repeat examinations for a module examination of the type CTE, which are offered in the following semester, are to be carried out with the examinations of the regular semester.

(5) A module examination of the type CTE, the repeat examination of which is offered in the subsequent matriculation, must be organised by the lecturer in such a way that it has been assessed by the last day of the semester and the grade has been entered in the campus management system.

(6) The module examination of the type CTE must be organised by the lecturer in such a way that it has been assessed four weeks after the end of the lecture period and the grade has been entered in the campus management system. The repeat examination is offered in the following semester,

(7) The respective examination scheme pursuant to Section 20 Subsection 7 regulates the specificities of the examination.

(8) If a student is unable to take one or more partial examinations of a module examination of the type CTE due to an important reason over which they have no control, they must notify the lecturer immediately. In this case, the regulations of the examination scheme according to Section 20 Subsection. 7 apply. The Examinations Board decides on exceptions.

§ 21 Passing Examinations

(1) An examination is passed if at least the grade “sufficient” (grade: 4.0) or the assessment “pass” has been awarded.

(2) If the degree programme provides for a separate bachelor’s or master’s examination consisting of several partial examinations, this shall be passed if all partial examinations have been passed.

(3) Failed module examinations can be repeated twice. After two unsuccessful repeat examinations, the examination entitlement expires. The degree programmes of TH Wildau are not eligible degree programmes according to Section 22 Subsection 3 Sentence 1 BbgHG for a free attempt regulation.

(4) If a module examination has not been passed or if a student has not been able to take the module examination for an important reason for which they are not responsible and is still entitled to take the examination, then the student is automatically registered for the following module examination.

(5) Bachelor’s and master’s theses can only be repeated in the event of a fail grade and only once. This also applies to an oral final examination.

(6) The repetition of successfully passed examinations is not possible. Pursuant to Section 22 Subsection 3 Sentence 2 BbgHG, a repetition of passed examinations is only possible for those examinations that were passed in a free attempt. According to Subsection 3, the free attempt regulation does not apply due to the lack of eligible courses at TH Wildau.

(7) In the case of a module examination consisting of several partial examinations, only the individual partial examination assessed as “insufficient” or “fail” is to be repeated if the partial examinations cover clearly delimited sub-areas within a subject or require different skills and knowledge. The decision is made by the examiner and is to be recorded in the examination schedule (Section 20 Subsection 7).

(8) Failed examinations in the last examination attempt shall always be assessed by another examiner.

§ 22 Default / Withdrawal

(1) An examination shall be assessed as "not sufficient" if

1. the candidate fails to take an examination without good cause,
2. the candidate withdraws from an examination they have taken without good cause, or
3. an examination is not completed on time.

(2) For module examinations of the EEP type as well as for the partial examination within the examination period of a module examination of the CTE type, the important reason asserted for missing or withdrawing from the examination must be notified in writing immediately (within three working days) to the Examinations Board of the respective department and credibly demonstrated. The form Notification of Inability to Take Examinations is to be used for both. The Examinations Board shall decide on the application for a repeat examination within 21 calendar days of receipt. If no decision is made within this period, the application is deemed to have been approved.

(3) In the case of module examinations of the ETP type, Section 20b Subsection 9 and Section 20c Subsection 8 shall apply accordingly.

§ 23 Academic Misconduct, Infringement of Rules

(1) If the candidate attempts to influence the result of their examination performance through deception or the use of unauthorised aids, the examination in question will be graded as "insufficient" (5.0) or "fail".

(2) If the fact of deception becomes known retrospectively, the course-related achievement or the examination shall be assessed as failed.

(3) In the event of two attempts at cheating, the examination entitlement for the entire respective degree programme shall expire.

(4) A candidate who disrupts the orderly conduct of the examination can be excluded from the continuation of the examination by the respective examiner or the invigilator; in this case, the examination is graded as "not sufficient" (5.0) or "fail". In serious cases, the responsible Examinations Board may exclude the candidate from taking further examinations.

§24 Examiner and Second Examiner

(1) Academic staff working full-time at the TH Wildau, lecturers and persons experienced in professional practice and training are authorised to conduct examinations. University examinations shall only be conducted by persons who fulfil teaching duties. Examinations may only be assessed by persons who themselves possess at least the qualification to be established by the examination or an equivalent qualification. The same applies for second examiners.

(2) One of the two examiners of theses and related colloquia, as a rule the first examiner, must fulfil the employment requirements for professors according to the BbgHG and exercise independent teaching responsibility at the university in the subject area to which the thesis relates.

§ 25 Examinations Board

(1) In each department there is a joint Examinations Board for all degree programmes. The following members of the department belong to this board:

1. the dean or a professor appointed by him/her as chairperson who conducts the business of the Examinations Board
2. two further professors,
3. one other full-time lecturer as well as
4. a student.

The Examinations Board is an examination body of the Technical University of Applied Sciences Wildau. The Faculty Board can issue rules of procedure for the Examinations Board on its initiative.

Requests for deliberation or decision by the Examinations Board should be submitted in writing to the Examinations Board. A decision should be announced no later than six weeks after the request has been made.

The meetings of the Examinations Board are not open to the public.

(2) The members according to Subsection 1 nos. 2 to 4 shall be elected by the respective Faculty Board members of their status group for two years. The incumbent Examinations Board shall exercise its duties until a new Examinations board has been constituted. The board shall meet at least three times during the lecture period of the semester. The results of the board meetings shall be minuted.

(3) The Examinations Board shall ensure that the provisions of these regulations and the subject-specific study and examination regulations of the department are observed. With the exception of the actual examination and its assessment, it shall make all decisions arising in the examination procedure, unless otherwise stipulated in statutory regulations. If necessary, an affected person can request that special representatives of the TH Wildau be consulted in their matter. The Examinations Board offers suggestions for the reform of the study and examination regulations and the standard study plans.

(4) The members of the Examinations Board have the right to attend examinations. The student member who has to take the same examination in the same examination period is exempted.

(5) The members of the Examinations Board and, if applicable, participants in the meetings of the board shall be bound by official secrecy. If they are not in public service, they shall be bound to secrecy by the chairperson. This shall be recorded in the records.

(6) The Examinations Board has a quorum if more than half of its members are present. It shall decide by simple majority. In the event of a tie, the chairperson shall have the casting vote. A member may not participate in decisions that concern him/herself. If a decision has to be taken before the next meeting of the board, the chairperson shall decide; they shall inform the board of their decision at the next meeting.

§ 26 Preparation of Theses

(1) A final thesis must be written in the last semester. It is an examination. It is intended to show that the student is able to work independently on a clearly defined task within a specified period of time. In the case of a bachelor's degree, an oral examination may also be part of the degree assessment; in the case of a master's degree, an oral examination is a compulsory part of the degree. In accordance with the Study and Examination Regulations, the bachelor's thesis has a scope of work of at least 6 and at most 12 credit points. The master's thesis has a minimum of 15 and a maximum of 30 credit points. This applies in each case including an oral examination.

(2) The topic of the thesis shall be established at the earliest after successful completion of the clear majority of the course modules and examinations, as a rule after successful completion of course and examinations amounting to at least 75 percent of the total number of credit points to be completed in the degree programme minus the credit points for the thesis and for the colloquium. After successful completion of all coursework and examinations, the topic of the thesis shall be stipulated no later than four weeks after registration. This date shall be recorded in the records. The thesis must be registered no later than by the fourth semester after successful completion of all coursework and examinations, otherwise the examination entitlement expires. In individual cases, the Examinations Board may extend the registration deadline upon justified application by the student; the application for this must be made in writing no later than three weeks before the end of the semester.

(2a) The work according to Subsection 1 can also be done in the form of a group work by two candidates if the contribution of the individual candidate to be assessed as an examination measurably represents an independent performance due to the factual content and can be separately assessed and fulfils the requirements according to Subsection 1.

(3) The thesis can be written in German or English in consultation with the supervisor. The thesis shall be accompanied by an abstract including the title in both languages.

(4) It is the student's responsibility to find a supervisor for their thesis. The supervision is usually carried out by a professor or otherwise by another person authorised to conduct examinations at the TH Wildau, provided that this person is familiar with the relevant subject. The topic of the thesis is proposed by the candidate.

(5) Confirmation of the topic of the thesis, the proposed supervisor (first assessor and examiner) and the second assessor and examiner of the thesis shall be made via the responsible Examinations Board. The topic and the date of issue of the topic shall be recorded. In exceptional cases, a thesis may also be supervised by two supervisors.

(6) The assignment and the scope of the work are to be limited by the supervisor in such a way that the deadline can be met.

(7) During the preparation of the thesis, students are entitled to consultations. The supervisor shall be informed about the progress of the work at regular intervals.

(8) At the request of the student or the supervisor, the topic can be changed once not later than halfway through the processing time. The changed topic is to be recorded with the signatures of the supervisor and the student.

§ 27 Submission and Assessment of the Thesis; Conduct and Assessment of the Oral Examination

(1) The thesis shall be submitted in due time to the responsible Examinations Board in three bound copies as well as in electronic form on a data carrier. The thesis may contain two digital appendices, one public and one protected. The thesis must be comprehensible without consulting the appendices. One bound and one electronic copy remain in the university library after completion of the thesis. The university library determines the data formats to be used. The time of submission shall be recorded in the files. When handing in the thesis, the candidate must assure in writing that they have written their thesis – in the case of a group thesis, their correspondingly marked part of the thesis – independently and have not used any sources and aids other than those indicated.

(2) The deadline for submission of the thesis may be extended once by the Examinations Board upon application by the candidate for reasons for which they are not responsible, but by no more than half of the processing time. As a rule, this application should be submitted three weeks before the submission deadline.

(3) The final thesis is an academic work and therefore generally accessible to the public. In exceptional cases, the student may apply for a publication ban limited to a maximum of five years. During this time, the content of the work by the members of the university shall not be made public. Further claims do not exist. The publication ban must be applied for at least two weeks before the submission of the thesis. The supervisors and reviewers must agree to the request in writing. Irrespective of this, the student may place an indefinite publication embargo on the protected digital appendix when submitting the thesis.

(4) The work shall be assessed separately by the two assessors. The bachelor's thesis shall be assessed within four weeks, the master's thesis within six weeks. The individual assessment shall be in the form of a written report. The grade results from the arithmetic mean of the grades of both evaluations.

(5) An oral examination (see Section 26 Subsection 1) shall be assessed separately and shown on the certificate.

(6) If the examiners do not agree on the grade, the grade of the thesis shall be formed from the arithmetic mean of the individual grades if the difference between the two grades is less than 2.0 according to Section 9 Subsection 1. If the difference is 2.0 or more in accordance with Section 9 Subsection 1, the Examinations Board shall appoint a third examiner. In this case, the grade of the thesis shall be the arithmetic mean of the two higher individual grades. However, the thesis can only be graded as "sufficient" (4.0) or higher if at least two of the grades are "sufficient" (4.0) or better. All evaluations must be justified in writing. The final evaluation is determined by the Examinations Board.

(7) A final paper or oral examination graded with 5.0 (insufficient) according to Section 26 Subsection 1 may be repeated once. The application must be made in the immediately following semester at the latest.

(8) The assessment of the bachelor's or master's thesis shall not be announced until all coursework and examinations of the degree programme to be completed have been successfully completed by the student.

A subsequent oral examination according to Section 26 Subsection 1 can only take place after the student has successfully completed all coursework and examinations of the degree programme to be completed.

§ 28 Examinations Certificate

(1) The Examinations Certificate shows all module grades as well as the assigned credits according to ECTS (CP) according to the curriculum. In addition to the module grades, it contains the topic, the grade of the final thesis, if applicable the grade of the oral examination and the overall grade (see Section 9 Subsection 5). It is supplemented by a Diploma Supplement.

(2) After graduation, the candidate receives the Examinations Certificate and the Diploma Supplement within an appropriate administrative period. Both documents are issued by the Student Affairs Office. They bear the date of the day on which the last examination was taken and are signed by the chairperson of the Examinations Board and signed and sealed by the president. If the Examinations Certificate or the Diploma Supplement contains spelling or calculation errors, the correction must be requested from the Student Affairs Office within twelve weeks of receipt.

(3) The student additionally receives the Examinations Certificate in English translation. The responsible programme director is responsible for the translation; the translation bears the seal of the Technical University of Applied Sciences Wildau and is only valid in conjunction with the original Examinations Certificate.

(4) For additionally completed modules that are not included in the curriculum, a certificate of attendance without a grade or a certificate of achievement with a grade shall be issued by the department upon application by the student.

§ 29 Degree Certificate

(1) At the same time as the Examinations Certificate, the candidate receives a Bachelor's or Master's Degree Certificate with the date of the Examinations Certificate. This certifies the awarding of the degree. The Degree Certificate is issued by the Student Affairs Office. It is signed by the President of the TH Wildau and bears the seal of the TH Wildau.

(2) If the Degree Certificate contains spelling mistakes, the correction must be requested from the Student Affairs Office within twelve weeks of receipt.

§ 30 Invalidity of Examinations

(1) If the requirements for taking an examination were not fulfilled without the candidate intending to commit deception, and if this fact only becomes known after the Examinations Certificate has been issued, this issue is automatically remedied by the student having passed the examination. If the candidate has intentionally used fraudulent means to be eligible to take the examination, the examination may be declared failed and the degree may be withdrawn. The person concerned shall be given the opportunity to make a statement before a decision is taken.

(2) The incorrect Examinations Certificate shall be withdrawn and, if necessary, a new one issued. The Examinations Certificate shall also be withdrawn together with the incorrect Examinations Certificate if the degree as a whole was withdrawn due to deception. A decision pursuant to Subsection. 1 shall be excluded after a period of five years from the date of the certificate.

§ 31 Inspection of the Examination Files, Appeals Period

(1) Students shall be allowed to inspect the examination documents relating to a module examination as well as the reports of the final thesis within four weeks after publication of the examination results. The examiner or another competent person shall be present during the inspection. Upon request, the assessment shall be explained to the students.

(2) Objections to the assessment of the examination must be made in writing to the responsible Examinations Board within six weeks of publication of the examination results.

§ 32 Entry into Force, Interim Provisions

(1) These amended Regulations shall enter into force after their publication in the Official Notices of the Technical University of Applied Sciences Wildau on 01 September 2019. At the same time, the previous General Regulations in the version of 30 October 2018 (Official Notices no. 46/2018) shall cease to apply.

(2) They shall apply to degree programme-specific study and examination regulations as well as degree programme-specific regulations for access and admission which are published after these general regulations for studies, examinations, access and admission come into force.

(3) Programme-specific regulations for studies, examinations, access and admission published before the entry into force of these general regulations shall be adapted to the requirements of these general regulations by 1 September 2019.

(4) In the event of contradictions between these regulations and the corresponding degree programme-specific regulations, the provisions of these regulations shall take precedence over those of the degree programme-specific regulations from 1 September 2019.

(5) These amendments to the General Regulations shall apply to all students who commence their studies in a bachelor's or master's degree programme after the entry into force of these Regulations. Until 31 August 2019, the previous General Regulations in the version of 30 October 2018 (Official Notices no. 46/2018) shall apply.

(6) Students who commenced their studies before the entry into force of these regulations shall take their examinations in accordance with the study and examination regulations or study programme-specific regulations in force at the time of their enrolment in conjunction with the previous general regulations in the version of 30 October 2018 (Official Notices no. 46/2018). This does not apply to the regulation on the minimum quorum of passed examinations according to Section 20 Subsection 5 of the previous general regulations. Instead, the provisions of these regulations shall apply.

(7) Sections 8a to 8e shall cease to apply on shall cease to apply on 1 September 2022.

Wildau, 04.07.2019

Prof. Dr Ulrike Tippe

President